



PRIVACY POLICY

Merang takes your privacy seriously. Please read the following to learn more about our privacy policy. This policy exists in order to protect your privacy and to comply with the Personal Information Protection and Electronic Documents Act (Canada), Personal Information Protection Act (Alberta) and Personal Information Protection Act (British Columbia).

1.1 What this Privacy Policy Covers: This privacy policy covers Merang's treatment of personally identifiable and transaction information that Merang collects when you are on the Merang site or when you use the Merang TravelOffice system. Merang does not share any personally identifiable information or specific transaction information with other parties. This policy does not apply to the practices of companies that Merang does not own or control or to people whom Merang does not employ or manage.

1.2 Information Collection and Use: Merang collects personal or company identifying information when you register for a Merang TravelOffice system account. Merang also collects personal or company identifying and transaction information input by you (including your employees or contractors) when using the Merang TravelOffice system or other Merang software products. The only information collected is that which is required for secure operation or processing by the Merang TravelOffice system. Once you register with Merang and sign in to our services, you are not anonymous to us. Merang uses information to (i) ensure secure operation of the Merang TravelOffice system (including related software products); (ii) process and store transaction information entered by you (or your employees or contractors) and

generate reports for you; (iii) provide support on specific transactions, when requested by you; (iv) generate statistical and aggregated data that does not identify you personally; (v) customize the advertising you see; (vi) fulfill your requests for certain products or services; and (vii) contact you about specials and new products.

1.3 Information Sharing and Disclosure: Merang will not sell or rent your personal or company identifying information or your transaction information to anyone. Merang may send personal or company identifying information about you or your transaction information to other companies when: We explicitly have your consent to share the information; We need to send the information to companies who work on behalf of Merang to provide a product or service to you. (Unless we tell you differently, these companies do not have any right to use the personal or company identifying information we provide them beyond what is necessary to assist us); We respond to subpoenas, court orders, legal process, or We are otherwise authorized or required by law; or We find that your actions violate the Merang License Agreement.

In all other circumstances, when we disclose any of your information to a third party it will generally be in the form of aggregated statistical data that



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doesn't identify you individually. This non-identifying information includes, for example, the purchasing patterns, trends, preferences, and other collective characteristics of our users or their customers, and serves to help us, our business partners, affiliates and others evaluate and tailor our communications, advertisements, products, services, and general business practices.

You may request deletion of your Merang account by contacting us at info@merang.com.

- 1.4 Changes to this Privacy Policy:** Merang may edit this policy from time to time. If we make any substantial changes we will notify you by posting a prominent announcement.
- 1.5 Questions or Suggestions:** If you have any questions or suggestions in regard to our privacy policies, please send an e-mail to info@merang.com.